

# BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

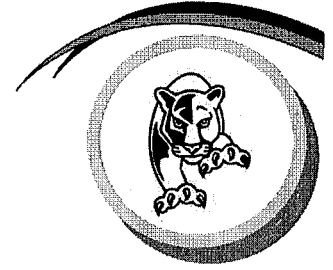
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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

### BOARD OF EDUCATION

### REGULAR MEETING MINUTES

May 2, 2018

Called to order in the Library at 7:20 p.m. by President Allen with the following members:

Present (6): John Allen, Roger Eastman, Kurt Gehrke, Adam Miner Laurie Nohle and Gary Ramsdell.

Absent(1): David Bartlett

Others present: Jane Collins, Interim Superintendent, Scott Storey, Building Principal, Brianne Kirchoff, Business Manager and Sally Kohl, District Clerk

Community Members Present: Kristin Vaughn and David Winters.

### PRESENTATIONS

Ms. Collins presented the NYSSBA Board Mastery Award to President Allen and Mr. Bartlett for recognition for school board members who strive to continually expand their governance knowledge and skills.

Shaun Gagan shared with the Board the post-secondary plans for the classes of 2018 and 2019.

### PUBLIC PARTICIPATION

There was no public participation at this time.

### CALENDAR OF EVENTS

5/1		NYS Math Testing Grades 5 & 6
5/2	3:05 pm	Curriculum Council Meeting
5/2	6:30 pm	Public Budget Hearing Auditorium
5/2	7:00 pm	Board of Education Meeting-Library
5/2-3		NYS Math Testing Grades 3-8
5/3		Kindergarten Registration
5/4		NYS Math Testing Grade 5 & 6
5/5		Booster Club Drive 4UR School Event
5/7	6:00 pm	Board of Education Meeting-Library-Executive Session
5/7-11		Teacher and Staff Appreciation Week
5/15	2-8:00 pm	Annual Budget Vote & Election
5/15	7:00 pm	Spring Chorus Concert
5/15	TBD	Board of Education Meeting-Library (following counting of ballots)
5/16	3:05 pm	Technology Committee Meeting
5/15	7:00 pm	Spring Chorus Concert
5/16-19		NYS FFA Convention-Rochester
5/18		35-Week Progress Report Distributed (Grades 3-12)

5/21	3:05 pm	Grade Level Meeting
5/22	8:00 am	Health & Wellness Committee Meeting
5/22	6:00 pm	NHS Banquet/NJHS Inductions
5/24		Eighth Grade Dunefest Field Trip-Southwicks Beach State Park
5/25-28		Senior Class Trip
5/28	10:00 am	Henderson Fire Department's Memorial Day Parade
5/30	3:05 pm	Safety Committee Meeting
5/31	6:30 pm	Grandparents' Day Performance Rehearsal
6/1	1:00 pm	Grandparents' Day Performance
6/1	7:00 pm	Dairy Festival Parade
6/2		Senior Prom
6/4	6-7:30 pm	5 <sup>th</sup> & 6 <sup>th</sup> Grade Science Fair and Country Project Presentation
6/4	7:00 pm	Board of Education Meeting-Library
6/5		Regents Day
6/5	6:00 pm	Booster Club Athletic Banquet
6/6	3:05 pm	Curriculum Council Meeting
6/9		Belleville Fire Department's Parade
6/12-22		Regents Week
6/15	10:00 am	Pre-K Celebration
6/18	3:05 pm	Grade Level Meeting
6/18	7:00 pm	Board of Education Meeting-Library
6/20	9:30 am	Kindergarten Celebration
6/20	3:05 pm	Technology Committee Meeting
6/22		Report Cards Distributed-Elementary
6/22		Last Day of School
6/23	5:30 pm	Baccalaureate
6/23	6:00 pm	Alumni Banquet
6/24	2:00 pm	Graduation Ceremony
6/26		Report Cards Mailed MS/HS

### **COMMUNITY OF CARING UPDATE**

There was no community of caring update.

### **CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:
  - A. **MINUTES**  
BHCSO Board of Education Meeting Minutes from April 18, 2018
  - B. **WARRANTS**  
Warrant #9 Capital Fund  
Warrant #24 General & School Lunch Fund
  - C. **STUDENT ACTIVITIES ACCOUNT-QUARTERLY REPORT**  
Student Activities Account Quarterly Report of revenue and disbursements through March 31, 2018.

### **BOE MEETING MINUTES**

**WARRANTS:**  
**#9 CAPITAL FUND**  
**#24 GENERAL & SCHOOL LUNCH FUND**

**STUDENT ACTIVITIES ACCOUNT QUARTERLY REPORT**

**D. CSE/CPSE RECOMMENDATION**

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 4/20/2018.

Student numbers; 099210413, 099210477, 099210793, 003122400, 99211092 and 099210590.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

**E. BUILDING/TRANSPORTATION USE**

**Danielle Donie**, requests the use of the BHCSO Gymnasium for basketball camp from July 9, 2018 through July 12, 2018. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 6-0

**PERSONNEL**

**2. APPROVE OF SUBSTITUTE TEACHER**

Resolved, that this Board of Education approves **Alan Disbro** as substitute teacher.

IT BEING UNDERSTOOD, that **Mr. Disbro** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Gary Ramsdell

Seconded by: Kurt Gehrke

Motion Carried: 6-0

**NEW BUSINESS**

**3. REMOVE FROM TABLE**

Resolved that the permission for the Superintendent to sign the clerk of the works agreement that was tabled at the April 25, 2018 Board of Education meeting be taken from the table.

Motion made by: Kurt Gehrke

Seconded by: Roger Eastman

Motion Carried: 6-0

**4. PERMISSION FOR SUPERINTENDENT TO SIGN CLERK OF THE WORKS AGREEMENT**

Resolved, that this Board of Education gives permission for the Superintendent to sign the Clerk of the Works Agreement for the 2017 Capital Project.

Motion made by: Laurie Nohle

Seconded by: Gary Ramsdell

Motion Carried: 6-0

**CSE/CPSE  
RECOMMENDATION**

**BUILDING USE:**

**DANIELLE DONIE-OPEN GYM**

**APPROVE SUBSTITUTE  
TEACHER-ALAN DISBRO**

**REMOVE ITEM FROM TABLE**

**PERMISSION FOR SUP'T TO  
SIGN CLERK OF THE WORKS  
AGREEMENT 2017 CAPITAL  
PROJECT**

5. PERMISSION FOR SUPERINTENDENT TO SIGN CLERK OF THE WORKS AGREEMENT

Resolved, that this Board of Education gives permission for the Superintendent to sign the Clerk of the Works Agreement for the 2018-19 Capital Outlay Project.

Motion made by: Roger Eastman;

Seconded by: Adam Miner;

Motion Carried: 6-0

6. PERMISSION FOR SUPERINTENDENT TO SIGN CLERK OF THE WORKS AGREEMENT

Resolved, that this Board of Education gives permission for the Superintendent to sign the Clerk of the Works Agreement for the Emergency Boiler Project.

Motion made by: Adam Miner

Seconded by: Kurt Gehrke

Motion Carried: 6-0

7. PERMISSION FOR SUPERINTENDENT TO SIGN AIA CONTRACT

Resolved, that this Board of Education gives permission for the Superintendent to sign the AIA Contract with Aubertine and Currier for the 2018-19 Univents Capital Outlay Project.

Motion made by: Laurie Nohle

Seconded by: Roger Eastman;

Motion Carried: 6-0

8. SUMMER SCHOOL PROGRAM

Be it resolved, that this Board of Education approves the operation of the Summer School Program for 2018, the program will operate 20 days, (Monday through Thursday from July 2<sup>nd</sup> through August 2<sup>nd</sup> and Friday, August 3<sup>rd</sup>) for students entering kindergarten through 8<sup>th</sup> grade.

Motion made by: Roger Eastman;

Seconded by: Adam Miner;

Motion Carried: 6-0

POLICY

No policy items.

FOR THE BOARD'S REVIEW

No items for the Board's review.

ADMINISTRATIVE REPORT(S)

Mr. Storey shared with the Board the easySCAT sideline app, which is an app that anyone can download to their phone to assist with concussion assessments. He also shared the possibility of a program called Family ID, which allows parents to submit sports paperwork online.

**PERMISSION FOR SUP'T TO  
SIGN CLERK OF THE WORKS  
AGREEMENT-2018-19  
CAPITAL OUTLAY PROJECT**

**PERMISSION FOR SUP'T TO  
SIGN CLERK OF THE WORKS  
AGREEMENT-BOILER  
PROJECT**

**PERMISSION FOR SUP'T TO  
SIGN AIA CONTRACT**

**APPROVE SUMMER SCHOOL  
PROGRAM**

Ms. Collins shared with the Board on the DASA Training for teachers, aides and teacher assistants during the April 30 Grade Level Meeting. She also updated the Board on the boiler project, a request from Sackets Harbor CSD for BH to assist with bus maintenance, the phone line work and Summer School Program preparation.

### **UPDATE TO BOARD OF EDUCATION QUESTIONS**

#### **PUBLIC PARTICIPATION**

Mrs. Vaughn likes the idea of the Family ID Program. She questioned if all coaches would be required to use the easySCAT app. Mr. Storey replied that we are still in the planning stages.

Mr. Winters uses a program similar to the Family ID and likes it.

#### **PROPOSED EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 8:01p.m. to discuss:

- A possible litigation issue;
- Matters leading to the potential discipline of particular employee(s).

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 6-0

President Allen declared open session at 8:20 p.m.

#### **ADJOURNMENT**

Resolved, that at 8:35 pm that this meeting be adjourned.

Motion made by: Roger Eastman

Seconded by: Gary Ramsdell

Motion Carried: 6-0

**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**

Official Meeting Minutes  
Respectfully Submitted  
Sally Kohl  
District Clerk

Enc. #2

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
APRIL 18 2017 WARRANT #9 CAPITAL FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1107	FISCAL ADVISORS & MARKETING	SERVICES RENDERED	\$ 2,250.00
1108	AUBERTINE & CURRIER	SERVICES RENDERED	\$ 13,278.62

\$ 15,528.62

To the District Treasurer:

I hereby certify that I have verified the above claims, 2 in number  
in the total amount of **\$15,528.62**. You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

4-18-2018

Date

Mary Foner  
Signature

Claims Auditor

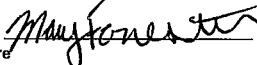
Enc. # 3

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
APRIL 18 2018 WARRANT #24 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
13777	ALLEN SANITATION	RESTROOM RENTAL	\$ 95.00
13779	BENEFIT SERVICES GROUP	SERVICES RENDERED	\$ 74.00
13780	BLACK RIVER PAPER COMPANY	PARTS/SUPPLIES	\$ 129.75
13781	BLUE MOUNTAIN FRUIT & PRODUCE	FRUIT/VEGETABLES	\$ 154.70
13782	CINTAS CORPORATION	UNIFORM SERVICES	\$ 86.36
13783	CONVERSE LABS	TESTING FEES	\$ 252.00
13784	FARGO, DEBORAH	MILE REIMBURSEMENT	\$ 37.20
1564	FIRST BANKCARD	CREDIT CARD	\$ 760.31
1565	FIRST BANKCARD	CREDIT CARD	\$ 2,492.61
1555	FIRST BANKCARD	CREDIT CARD	\$ 109.50
13785	GEHRKE, VALERIE	MILE REIMBURSEMENT	\$ 37.20
13786	GIANFAGNA, ALFRED	PHYSICALS	\$ 787.50
13787	GRANDJEAN, MINDY	MILE REIMBURSEMENT	\$ 37.20
13788	HODGE, ANN	MILE REIMBURSEMENT	\$ 37.20
13789	LASSEN, LIZ	MILE REIMBURSEMENT	\$ 37.20
13790	MIDSTATE MUSIC OF CNY	MUSICAL INSTRUMENT REPAIR	\$ 60.00
13791	MISSERT, AJ	BEVERAGES	\$ 264.49
13792	NORTHERN NY NEWSPAPER CORP	ADVERTISING	\$ 580.05
13793	PEAP/ACA	GOLD PIN FOR EXCELLENCE AWARDS	\$ 140.00
13794	PTCHERS SEWER SYSTEM	SERVICES RENDERED	\$ 350.00
13795	PITNEY BOWES	RENTAL CHARGES	\$ 99.00
13796	RENZI	FOOD/PRODUCTS	\$ 3,570.15
13797	SHERWIN WILLIAMS	ITEMS FOR SAFETY AND SECURITY OF DISTRICT	\$ 273.75
13798	SUBURBAN PROPANE	PROPANE	\$ 934.88
13799	WARDS NATURAL SCIENCE	SCIENCE SUPPLIES-REFF	\$ 193.94
13800	WARNER, KEYZIA	MILE REIMBURSEMENT	\$ 37.20
13801	WESCO	PARTS/SUPPLIES	\$ 202.47
			\$ 11,833.66

To the District Treasurer:

I hereby certify that I have verified the above claims, 27 in number  
in the total amount of \$11,833.66 You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

4-18-2018  Claims Auditor  
Signature

Enc. # 4

[illegible]

Enc. # 4

Sales Tax	
#9107	\$10.17
#9109	\$27.50
#9119	\$328.81
#9122	\$67.76
Total: \$434.24	